Bloomfield Public Library

Library Board of Trustees Meeting

Meeting Minutes

November 8, 2022

Present Absent

Roger Wuthrich Amy Tyson

Lindsey Helton Shelia Westegard

Marty Hudson Marilyn Piper

Shannon Vesely Josh Husted, City Representative

Rhonda Eakins

Russ Mikels

Anne Tews, Library Director

Others Present - Robert VonBon

The meeting was called to order at 5:15

* **Public Comments**
  + None
* **Approve Consent Agenda**
  + It was moved by Rhonda and seconded by Shannon to approve the consent agenda. It passed unanimously
  + It was moved by Russ and seconded by Shannon to approve the claims. It passed unanimously.
* **Unfinished Business**
  + None
* **New Business**
  + Direct State Aid Received
    - Anne received our annual money from the state. Many lego pieces are missing, this money will help replace lego kits. Anne is also planning on ordering some DVDs.
  + Pricing for Zach’s Suggestions
    - Anne provided the board with several options for various safety features for the library. Anne is going to ask other libraries what film/tint they use to protect their books from the sunlight exposure.
  + Becoming a Notary?
    - Anne has had several requests from patrons to notarize various documents. Russ made a motion for Anne to move forward with becoming a notary. It was seconded by Rhonda. It passed unanimously.
  + Switch to Schumacher from Otis Elevator Maintenance
    - Lindsey made a motion to switch from Otis to Schumacher. Shannon seconded the motion. It passed unanimously.
  + Final Question from Tomi Jo about Printer we are Ordering
    - Shannon made a motion to purchase the Canon copy machine ($5,076.14), service agreement (monthly - $107.54), and dispose of current copiers/printers when the new one comes. Russ seconded the motion. It passed unanimously.

**Reports:**

* Budget/Finance
  + The committee met with Tomi Jo to come up with a proposal to present to the City Council.
* Building & Grounds
  + Update from Robert was given in the board packet
* Nominating
  + None
* Personnel
  + The committee will meet after the meeting on January 10th for Anne’s professional plan
* Policy
  + None
* Public Relations
  + None
* Technology
  + None

A motion was made by Lindsey and seconded by seconded to adjourn. It passed unanimously. The meeting ended at 5:59 PM.

Respectfully submitted,

Lindsey Helton