**Bloomfield Public Library**

**Library Board of Trustees Meeting**

**August 11, 2021**

**Board Minutes**

**PresentAbsent**

Russ Mikels Brad Woolard

Roger Wuthrich Lindsey Helton

Sheila Westegard Pam Strachan

Marilyn Piper Amy Tyson

Shannon Vesely

Anne Tews, Library Director

Robert Von Bon, Library Employee

The meeting was called to order at 5:15. The July minutes, the consent agenda, and the monthly claims were voted on and approved.

**Old Business**

1. Mac computers: Anne reported that the Board might sell the two Mac computers using a sealed bid or auction. She will speak with Bailey’s to determine the worth of both computers. The Board voted and approved a motion to use a sealed bid process and to advertise on both the city and library Facebook pages, as well as the *Bloomfield Democrat.*
2. Impact Life blood drive: Anne reported that the blood drive will be held on Sept. 14th from 9:30-2:30 PM. The goal is to have at least 20 people sign up for appointments before the day of the drive.

**New Business**

1. Part-time position: After much discussion and deliberation, Jen Ball resigned her position at the library due to concerns regarding the current Covid case count in Davis County. Until a new employee is hired to fill Jen’s position, Deb and Anne will adjust their schedules temporarily to maintain as many library hours as possible. Anne will draft a job description that will be posted locallyfor ten days at a salary of $14 per hour. After ten days, the Personnel Committee will meet with Anne to review applicants and set up interviews.
2. Library Foundation: The Foundation met with Ashley Walkup and Anne Morgan, who presented ideas for fundraising. On August 17th, the Foundation will meet again.

**Reports**

1. **Building and Grounds:** Robert reported that the new hand railings were installed, and landscaping work continues. He also reported that the compressor issues have been resolved. Materials have been purchased for computer station dividers, and he will begin work to complete these.
2. **Nominating:** Russ will contact Pam to discuss upcoming elections of officers.
3. **Personnel:** The Personnel Committee will assist Anne in hiring a new part-time staff member.
4. **Public Relations**: Sheila reported that the Master Gardeners’ program has been postponed until next month and may need to be postponed until spring if Covid numbers increase.
5. **Policy:** no report this month
6. **Technology:** no report this month

The meeting was adjourned at 6:20.

Respectfully submitted,

Shannon Vesely (for Lindsey Helton)